

# Course Outline Cosmetology

---

**Description:** The primary purpose of this Cosmetology course is to train the student in the basic skills, judgments, safety judgments, proper work habits, and desirable attitudes necessary to obtain licensure and for competency as an entry level cosmetologist or related position.

**Program Length:** 1,500 hours

**Educational Objectives:** Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice proper grooming, effective communication skills, and visible poise.
3. Understand employer–employee relationships and respect the need to deliver worthy service for value received.
4. Perform the basic skills necessary for chemical application/hair treatment/hair dressing, hair styling, hair cutting, esthetics, and nail technology to enter the professional beauty industry as an entry level cosmetologist.
5. Apply the theory, technical information, and related matter to ensure sound judgments, decisions, and procedures.
6. Pass the IL State Licensing Exam

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, communication skills, and teaching methodologies to improve teaching skills.

**References:** A comprehensive library of references, periodicals, books, texts, and audio DVDs.

**Instructional Methods:** The clock hour education is provided through sequential learning steps that address specific tasks necessary for state board preparation, graduation, and entry-level job skills. Clinic equipment, implements, and products are comparable to those used within the industry. The course is presented through comprehensive lesson plans that reflect effective educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Audiovisual aids, guest speakers, field trips, projects, activities, and other related learning methods may be used within the course.

**Grading procedures:** Students are assigned theory study and a minimum number of practical experiences required for course completion. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. Practical skills are evaluated according to text procedures, performance standards established by the state licensing agency, and the Practical Skills Competency Evaluation Criteria. Students must maintain a theory average of 75% and pass a final written and practical exam prior to graduation. Student must make up failed or missed tests and incomplete assignments.

**Grading Scale:**

95-100	A
85-94	B
75-84	C
74 & Below	D

## Course Syllabus by Subject

**Basic Training:** 150 hours of classroom instruction in general theory and practical application shall be provided that shall include a minimum of the following subject areas:

- Orientation
- tools and their use;
- shampoo;
- understanding chemicals and use;
- types of hair;
- sanitation;
- hygiene;
- skin diseases and conditions;
- anatomy and physiology;
- electricity;
- ethics;
- nail technology;
- esthetics.

**Practical Chemical Application/Hair Treatment:** 500 hours of instruction, which shall be a combination of classroom instruction and hands on experience, shall be provided in the following subject areas:

- chemical safety;
- permanent waving;
- hair coloring, tinting and bleaching;
- hair relaxing;
- hair and scalp conditioning;
- shampooing, toning and rinsing.

**Hair Styling/Hair Dressing:** 475 hours of instruction in hair styling, which shall be a combination of classroom instruction and hands on experience, shall be provided in the following subject areas:

- cutting
- thinning
- shaping
- trimming
- application of electrical/mechanical equipment
- curling
- hair treatments

**Shop Management, Sanitation, and Interpersonal Relations:** 200 hours of classroom instruction shall be provided in the following subject areas:

- Professionalism; Resume Development; Interview Preparation; Job Search Skills
- labor law;
- workers' compensation;
- client relations;
- bookkeeping;
- marketing and merchandising;
- emergency first aid;
- right-to-know laws;
- pertinent State and local laws and rules;
- business ethics;
- sanitation;
- electrical devices;
- personal grooming and hygien

**Esthetics:** 85 hours

**Nail Technology:** 55 hours

**Electives:** 35 hours

**Internship:** Students, meeting institution requirements, and participating salons, meeting institution and state requirements, may be permitted to participate in an externship/internship (which may be substituted for 150 hours of the required 1500 hours). The externship/internship is designed to allow a student to learn hair dressing, sanitation, safety and shop management, hair treatment, nail technology, hair braiding, and/or esthetics under the direct supervision of a licensed cosmetologist in a registered salon. Requirements include, but are not limited to:

- A contract is required between the institution, the registered salon, the licensed cosmetologist, and the student (included in the contract will be the requirements below) and any other specific requirements established by this institution. The contract must be signed by the student, the licensed cosmetologist, and this institution.
  - completing 750 hours of training with a minimum average grade of 80; and,
  - limited to no more than 150 hours in an internship program; and,
  - cannot be paid while participating in this internship program as it is a part of the cosmetology curriculum of the school; and,
  - limited to work a maximum of 8 hours a day; and,
  - required to spend 1 day a week at the school; and,
  - must be under the direct on site supervision of a licensed cosmetologist (Only 1 student shall be supervised by 1 licensed cosmetologist).

**Licensing Requirements:**

(225 ILCS 410/3-2) (From Ch. 111, par. 1703-2)

(Section scheduled to be repealed on January 1, 2026)

Sec. 3-2. Licensure; qualifications.

(1) A person is qualified to receive a license as a cosmetologist who has filed an application on forms provided by the Department, pays the required fees, and:

- a. Is at least 16 years of age; and
- b. Is beyond the age of compulsory school attendance or has received a certificate of graduation from a school providing secondary education, or the recognized equivalent of that certificate; and
- c. Has graduated from a school of cosmetology approved by the Department, having completed a program of 1,500 hours in the study of cosmetology extending over a period of not less than 8 months nor more than 7 consecutive years. A school of cosmetology may, at its discretion, consistent with the rules of the Department, accept up to 1,000 hours of barber school training at a recognized barber school toward the 1,500 hour program requirement of cosmetology. Time spent in such study under the laws of another state or territory of the United States or of a foreign country or province shall be credited toward the period of study required by the provisions of this paragraph; and
- d. Has passed an examination authorized by the Department to determine eligibility to receive a license as a cosmetologist; and
- e. Has met any other requirements of this Act.

(2) (Blank).

(Source: P.A. 99-427, eff. 8-21-15.)